

HOW TO OBTAIN A POWER OF ATTORNEY (POA) FOR USE IN TÜRKİYE

Please follow the steps below:

- 1) Draft your power of attorney according to the U.S. regulations in English.
- 2) Affix a passport size photo on top of the left-hand side of the page.
- 3) Add a copy of the first page of your valid passport as an attachment.
- 4) Go to any **notary public** (AR, AL, LA, MS, NM, OK, TN, TX).
 - Sign your document in front of the Notary Public.
 - Have your signature notarized.
 - Have your photo and copy of the passport notarized.
- 5) After you complete the notarizations, have that Notary Public authenticated by **the County Clerk**.
- 6) After, you must get an “**Apostille**” from the State’s Department of State.
- 7) **Your power of attorney needs to be translated into Turkish and be presented along with the original POA that has the *Apostille*.** If you have it translated in the U.S., the translation has to have an *Apostille*, too, after being notarized and authenticated by the County Clerk. However, if you have it translated in Türkiye by a sworn translator (*yeminli tercüman*), having the translation notarized by a Turkish notary will be enough validation along with the original POA that has *Apostille*.

!!! Once you get an *Apostille*, Consulate’s legalization is not required according to the Hague Convention. You can send your POA to Türkiye directly after completing the steps.

!!! To get *Apostille* please submit your documents to one of the following locations:

TEXAS (512) 463-5705 www.sos.state.tx.us

ALABAMA (334) 242-7207 www.sos.state.al.us

ARKANSAS (888) 233-0325 www.sosweb.state.ar.us

LOUISIANA (225) 922-0330 www.sec.state.la.us

MISSISSIPPI (601) 359-1350 www.sos.state.ms.us

NEW MEXICO (800) 477-3632 www.sos.state.nm.us

OKLAHOMA (405) 521-4211 www.sos.state.ok.us

TENNESSEE (615) 741-3699 www.state.tn.us

Important Note:

- Power of attorney will be valid without any time restrictions unless otherwise is stated on the document.
- Having both original POA and its translation *Apostilled*, you must mail them both to the agent using a trackable delivery method.
- The agent cannot be given the power of attorney to purchase a property, a vehicle etc. which is owned by the principal.